

# Hotel Reservation Form



## 64<sup>th</sup> General Assembly

Inter American Press Association

HOTEL MELIÁ CASTILLA

Madrid, España

**October 3 - 7, 2008**

(Publication or Company Name)

Name \_\_\_\_\_ Position \_\_\_\_\_

Name of spouse (if accompanying) \_\_\_\_\_

Business address \_\_\_\_\_ City \_\_\_\_\_

Country \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ e-mail \_\_\_\_\_

Please send this hotel reservation request directly to hotel. First night deposit is refundable if reservation is cancelled at least 48 hours prior to arrival. After that, cancellations carry a one-night charge plus taxes. Rooms will be reserved on strictly a first come, first served basis.

### NO RESERVATIONS GUARANTEED AFTER SEPTEMBER 15, 2008

Reservation should be sent to:

**Hotel Meliá Castilla**  
Group Reservations  
Calle Capitán Haya, 43  
28020 Madrid, España  
Attention: Ana Ruiz Polo or Domingo Sánchez  
email: [reservas.grupos@hotelmeliacastilla.com](mailto:reservas.grupos@hotelmeliacastilla.com)  
Phone: 34 91 567 5086  
Fax: 34 91 567 5166



	Single	Double
Standard Room	€ 158	€ 170
Superior Room	€ 188	€ 200
Junior Suite	N/A	€ 309
Senior Suite	N/A	€ 441
Superior Suite	N/A	€ 483

Please include 7% Sales Tax

Total € \_\_\_\_\_

### Rate includes breakfast

Note: Official exchange rate as of April 8, 2008 € 1 = US\$ 1.56

**ARRIVAL DATE:** \_\_\_\_\_ **DEPARTURE DATE:** \_\_\_\_\_

Payment may be made to the hotel by: \_\_\_ American Express, \_\_\_ MasterCard, \_\_\_ Visa or \_\_\_ Diners Club

**To authorize hotel to charge your card, please sign below.**

Credit card number \_\_\_\_\_ Security Code \_\_\_\_\_ Expiration date \_\_\_\_\_

Address of the card holder \_\_\_\_\_

Name on card \_\_\_\_\_ (signature) \_\_\_\_\_